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DEVELOPING VERBAL COMMUNICATION SKILLS AND SPEECH ETIQUETTE IN ENGLISH

Nozima B. Eshmirzayeva

Master's student

National University of Uzbekistan named after Mirzo Ulugbek

Tashkent, Uzbekistan

E-mail: Eshmirzayevanozima95@gmail.com

Abstract: This annotation is investigating verbal communication research in teaching the English language, its importance, and necessity in daily human life. The research shows how the teacher should help students to improve and develop their verbal communication skills. For this point, some useful, effective techniques and methods in teaching English language concerning particularly those methods which we have to use for developing students' verbal communication skills are shown and described. Speech etiquette is a component in the linguistic cultural picture of the world, as well as possessions and understanding of speech etiquette depends on the people behavior. Speech etiquette plays a special role in the foreign language study.

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Key words: English Language, Verbal Communication, Skills, Language Teaching, Speech Etiquette, Learning, Ethics

Аннотация: В данной аннотации исследуются исследования вербальной коммуникации при обучении английскому языку, ее значение и необходимость в повседневной жизни человека. Исследование показывает, как учитель должен помочь учащимся улучшить и развить навыки вербального общения. Для этого показаны и описаны некоторые полезные, эффективные приемы и методы обучения английскому языку, особенно те методы, которые мы должны использовать для развития навыков вербального общения учащихся. Речевой этикет является составной частью лингвокультурной картины мира, так как владение и понимание речевого этикета зависит от поведения людей. Речевой этикет играет особую роль в изучении иностранного языка.

Ключевые слова: английский язык, вербальное общение, навыки, обучение языку, речевой этикет, обучение, этика.

Annotatsiya: Ushbu annotatsiya ingliz tilini o'rgatishda og'zaki muloqot tadqiqotlari, uning ahamiyati va kundalik inson hayotidagi zaruriyatini o'rganadi. Tadqiqot shuni ko'rsatadiki, o'qituvchi o'quvchilarning og'zaki muloqot qobiliyatlarini yaxshilash va rivojlantirishga qanday yordam berishi kerak. Shu maqsadda ingliz tilini o'rgatishda, ayniqsa, o'quvchilarning og'zaki muloqot ko'nikmalarini rivojlantirishda qo'llashimiz kerak bo'lgan usullarga tegishli ba'zi

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foydali, samarali texnika va usullar ko'rsatilgan va tavsiflangan. Nutq odob-axloqi dunyoning lingvistik madaniy tasvirining tarkibiy qismi bo'lib, nutq odobini egallash va tushunish odamlarning xatti-harakatlariga bog'liq. Chet tilini o'rganishda nutq odobi alohida o'rin tutadi.

Kalit so'zlar: Ingliz tili, og'zaki muloqot, ko'nikmalar, til o'rgatish, nutq odobi, o'rganish, etika.

Verbal communication helps express various needs, and in asking questions, that provide us with specific information. Verbal communication is also used in describing things, events, occasions, people, and ideas, by helping people to inform, persuade, and to take into consideration. In other words, verbal expressions help us to communicate with others in explaining our observations, thoughts, feelings, and needs. Good communication skills are a self-confidence source, enabling a person to exert more control in their life by obtaining knowledge, research effectively, conceptualize, organize, and present ideas and arguments [Emanuel, P-23]. Verbal communication skills are a necessary tool for prospering in any subject; even learning these skills will take time, better practices can help students to learn quickly and apply knowledge in work. In addition, with improved communication skills, students will have the confidence and knowledge to not only get a good job but to perform well in interviews [Reith-Hall & Montgomery, P-19].

Communication skills are considered as an ability used to give and receive different kinds of information, similarly, in the development of personality throughout human being existence. During this period, communication becomes essential for personal growth, through which communicating people will find themselves, develop self-confidence, and define the relationship with the surrounding environment. The failure in building good communication skills will happen when people do not want to understand other's opinions, thoughts, ideas, and feelings.

In carrying out the learning process, teachers should combine their verbal and nonverbal communication skills; the ability of teachers in applying these types of communication can help improve both, teachers and students impressions in the process of teaching and learning. The teacher is the one who always explains and presents learning material to the class, for this purpose, the teacher should exhibit enough speaking with writing skills. For teachers, it is highly important to have enough skills to communicate effectively, because they considered as one of the necessary determinants in teaching and learning success. In addition to transferring knowledge, the word "educate" is supposed to train learners verbal skills to develop themselves, the impact of higher education, the economy and the broader society transformed along time in various ways (Kromydas, P-76). The teacher is required to understand students' verbal communication and be able to help students improve their verbal communication abilities. Verbal communication skills, either they are oral or written; involve vocabulary, mastering skills in choosing the right words to give meaning to the audience. Verbal abilities also concern with skills to organize the words logically. More importantly, communication is the manifestation of accurate and open attitudes in information change between learners and students. Communication is closely related to culture [Piller, P-208]. Nevertheless, the culture itself can be a challenge in building interaction that potentially causes misunderstanding. Language problems can be associated with problems of hearing ability and pronunciation, speed, tone, and tune.

Effective verbal communication skills include more abilities than just speech. Verbal communication encompasses both how to deliver messages and how to receive. Communication is a necessary skill, which is important to every student, teacher, and person, even to workers, who can convey information clearly and effectively to be highly valued by employers. Employees who can interpret messages and act appropriately on the information they receive have a better chance in their job excellence. Without speech etiquette, it is impossible to join and maintain the communication, or to complete it. Speech etiquette considered as a set of requirements to the certain form, content, order, character and situational relevance of statements adopted in this culture.

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